



# Externship Site Final Evaluation

Please fax, deliver or email this report to:

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Student Name \_\_\_\_\_

Externship Site \_\_\_\_\_

Externship Dates \_\_\_\_\_

## INDUSTRY STANDARDS

ALL STUDENTS	Exceeds	Meets	Below	If "Below", Please Explain
Appearance				
Work Habits				
Staff Relations				
Professionalism				
Attitude or Demeanor				
Ability to Take Direction				
Organization				
Attention to Detail				
Safety and Sanitation				
Other:				
Other:				
Other:				

## CULINARY ARTS STUDENTS

Knife Skills				
Technique				
Speed				
Kitchen Knowledge				

## BAKING AND PASTRY STUDENTS

Technique				
Speed				
Kitchen Knowledge				
Weights and Measures				

Are you satisfied with the student's performance during their externships?  Yes  No If "No", please explain \_\_\_\_\_

Are you satisfied with the responsiveness and support of OCI throughout the externship duration?  Yes  No

If "No", please explain \_\_\_\_\_



# Externship Site Final Evaluation

Student Name \_\_\_\_\_

Externship Site \_\_\_\_\_

Student Strengths \_\_\_\_\_

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Areas that Need Improvement \_\_\_\_\_

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If you had an opening, would you hire this student?     Yes     No    If "No", please explain \_\_\_\_\_

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Student Hire Date \_\_\_\_\_ Position \_\_\_\_\_ Wage \_\_\_\_\_

Site Supervisor (please print) \_\_\_\_\_ Phone \_\_\_\_\_

Site Supervisor email address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## FOR OCI OFFICE USE ONLY

Externship Grade \_\_\_\_\_ Date \_\_\_\_\_ Hire Date \_\_\_\_\_

Signature Director of Career Services \_\_\_\_\_

